

**CONSTITUTION OF
THE UGANDA STATISTICAL SOCIETY**

ARTICLE 1: PREAMBLE

1.1 We, assembled here today hereby establish an organisation, which shall be known as “The Uganda Statistical Society” hereinafter to be referred to as the “Society”.

ARTICLE II: OBJECTIVES:

- 2.1 To promote and safeguard the statistical professionalism in both public and private sector
- 2.2 To promote the collection, compilation, tabulation, analysis and publication of Statistics in public and private agencies in Uganda.
- 2.3 To stimulate and promote research in Statistics, its teaching and applications in planning and decision making in public and private agencies in Uganda.
- 2.4 To sensitize decision makers and the public in general on the vital role of Statistics in Planning and decision-making.
- 2.5 To communicate and make partnerships with other institutions and international organizations engaged in research, teaching and application of statistics outside Uganda.
- 2.6 In working towards the realisation of the objectives mentioned under Sections 2.1 to 2.4 above, the Society shall foster a lively interest in Statistics by:
 - a) Organising Seminars, workshops and conference

- b) Organising public discussions, addresses and other general communications on statistical matters, for example through the newspapers, radio, television, etc,
 - c) Organising and running statistical contests,
 - d) Carrying out any other suitable activities, in the sprit of this section within the Laws of Uganda and as approved by the Executive Committee.
- 2.7 To publish at Least one Statistical Periodical annually.
 - 2.8 To promote the writing, editing and reviewing of Statistical books and papers.
 - 2.9 To promote and protect the welfare of the Statistics profession, for example through working for the recognition of Statistics as a profession and the improvement of terms of service of Statisticians.
 - 2.10 To develop and maintain a Register of Statisticians in Uganda and a Code of Ethics for members.
 - 2.11 Generally to protect and safeguard the interest of the Society and to do or cause to be done all things including possession or owning property, both movables and immovable, that is conducive to the achievement of any or all of these objectives under Sections 2.1 to 2.9.

ARTICLE III: PATRON

- 3.1 A person who is of a high profile in society and interested in Statistics as approved by the members of the society shall be the Patron of the Society.

ARTICLE IV: MEMBERSHIP

4.1 There shall be five categories of membership of the Society, namely: Ordinary Membership, Associate Membership, and Corporate Membership. Student Membership and Honorary Membership

a) Ordinary Membership

Any person with a certificate, diploma or degree in Statistics, or any other related subject, from a recognised institution with reasonable knowledge in Statistics, or anyone engaged in the application of statistics in Government, Industry or any other organisation, or anyone engaged in the teaching of Statistics in any recognised school or institution shall be eligible to be an Ordinary member of the Society.

b) Associate Membership

Any person/group that does not qualify to be an Ordinary Member but is interested in the activities of the Society may be recommended by any Ordinary Member to the Executive Committee for Associate Membership. The membership shall become effective with the approval of the General Meeting.

c) Corporate Membership

- i) Any organisation collecting or using Statistics and
- ii) Any Statistics Club, Society or Association of a recognised school or institution.

d) Honorary Membership

Any person/group whose former or current statistical activities merit it, may be recommended by any Ordinary Member of the Society for Honorary Membership, with the approval of the Executive

e) Student Membership

Any student of statistics studying statistics and allied subjects in a recognised school, or institution shall be eligible to be a student member of the society.

f) Associate, Corporate, Honorary and Student Members shall be entitled to all the benefits and privileges of membership except that they shall not be qualified to be officers, members of the executive Committee or to vote unless otherwise stated.

4.2 Admission to membership of the Society shall be by Executive Committee unless otherwise stated.

4.3 Every candidate for admission as a member shall fill an application form designed for the purpose and shall be recommended by an Ordinary Member.

4.4 In case of doubt as to whether one qualifies for membership at all or for a particular category of membership, the Executive Committee shall decide otherwise by a simple majority vote.

4.5 Fellows of the Society

a) Any Ordinary Member with distinguished service to the Statistics profession may be nominated in writing by any other Ordinary Member to the Executive Committee for election as a Fellow of the Society. Such nomination shall be supported also in writing by another five Ordinary Members. The Executive Committee shall deliberate on the nomination and make a recommendation to a General Meeting.

b) The method of election will be by unanimous vote of those members present and voting at the general election.

c) The General Meeting, at which the election of a Fellow of the Society is to be discussed, shall require a written notice to members for at least two weeks.

- d) Every year, admissions of fellows to the society should not exceed three people
- e) A Fellow of the Society may write the letters “F.U.S.S.” after his/her name, to show that he/she is a Fellow of the Society.

4.6 Cessation of Membership

- a) A member may resign his membership at any time by making a written notice to that effect to the General Secretary. The resignation will only be effective upon acceptance by the Executive Committee.
- b) In the interest and aims of the Society the Executive Committee may suspend a member for a maximum of one year from the Society. Such a member shall forfeit his membership rights during the period of such suspension.
- c) All cases of suspension shall be reported to the next General Meeting.
- d) The General Meeting may set up a Disciplinary Committee to decide whether the member should be expelled or reinstated. The recommendation of such a Committee shall be ratified at a General Meeting by a simple majority of members present at voting.
- e) A member who resigns or is expelled from the society shall forfeit all claims to and interest in any property of the Society.

ARTICLE V: ADMINISTRATION

5.1 Executive Committee

a) Composition

There shall be an Executive Committee consisting of: The President, the Vice President, the General Secretary, the Treasurer, the Editor and four

Committee members, **two** of whom should be students’ representative from **Corporate Universities**. Where applicable, the out-going President shall serve on the Executive Committee in an advisory and non-voting capacity.

b) The President shall:

- i) Be responsible for the overall administration and welfare of the Society.
- ii) Preside at all Society meetings and Executive Committee meetings. At General Meetings in the absence of the President and the Vice-President, the meeting shall elect a President for that particular meeting from amongst those members present and voting.
- iii) Give an Annual Report at the Annual General Meeting
- iv) Be the spokesperson for/of the society.

c) The Vice President shall:

- i) Act in the absence of the President
- ii) Take up any other duties assigned by the President
- iii) A vice president elected in the general meeting shall automatically become the next president after two years.

d) The General Secretary shall be in charge of:

- i) All correspondence, both internal and external, of the Society.
- ii) Convening meetings of the Society and the Executive Committee on the advice of the President or a simple majority of the Executive Committee Members.
- iii) Recording minutes of all meetings and keeping minutes’ books.

- iv) Following-up all decisions of the Executive Committee and General Meetings unless otherwise specified.
 - v) Keeping an up-to-date register of members and their contact details.
- e) The Treasurer shall be responsible for:
- i) Collecting membership entrance fees and annual subscriptions.
 - ii) Safe keeping of the monies and other property of the Society.
 - iii) Presenting an annual financial statement together with the auditor's report at the Annual General Meeting or at any other General Meeting if he/she resigns from office before the expiration of the year.
 - iv) Sending reminders of default to members.
- f) The Editor shall
- i) Prepare the Newsletters of the Society
 - ii) Be in charge of all the publications of the Society
 - iii) Prepare the Editorial policy of all the publications of the Society
 - iv) Chair the Editorial Committee
- g) The Executive Committee shall:
- i) Collectively be responsible for the effective and successful administration of the Society in accordance with its objectives and the implementation of the recommendations of the General Meetings.
 - ii) Have the authority to co-opt up to three members to the Executive Committee.

- iii) Be responsible for the overall publications policy and running of the statistical periodical and any other publications.
- iv) Have power to appoint a member to fill any vacancy on the Executive Committee until the next General Meeting.

5.2 Editorial Committee

There shall be an Editorial Committee consisting of the Editor and up to six other members elected by the Executive Committee. The Editor shall be the Chairperson of the Committee.

5.3. Ad-hoc Committee

- a) Ad-hoc Committee may be set up either by the Executive Committee or by a General Meeting.
- b) Ad-hoc Committee shall be responsible to its appointing authority
- c) The composition of an Ad-hoc Committee shall be in accordance with the resolution to set it up.

5.4 Representation of the Society

Apart from routine meetings or functions, the Executive Committee or, where possible, the Society at a General Meeting, may choose any member or members as its representative or representatives if the nature of the work or engagement to be represented requires special knowledge or qualification not possessed by the President or any member of the Executive Committee.

Such members chosen may be in substitution of or in addition to either of the Executive Committee Members aforementioned. Any commitment entered into by a representative shall not be binding without the expressed approval of the Executive Committee.

5.5 Year of the Society

The year of the Society shall run for 12 calendar months from the first day of April. The financial year of the Society shall end on the 31st of March in each year to which day the accounts of the Society shall be balanced.

ARTICLE VI: FINANCE

Entrance Fee, Annual Subscription and Subscription for Life

- 6.1 The entrance fee shall be such sum as the Executive Committee may from time recommend. The Executive Committee shall also recommend the annual subscription from time to time. Both of them shall be approved at a General Meeting.
- 6.2 All annual subscription shall be payable by all members within the first three months of each year. For new members, the entrance fee and first subscription shall be payable immediately. If a member does not pay within one month the Treasurer shall send him/her a reminder. If he/she still does not pay after another month the Treasurer shall send him/her a final reminder.
- 6.3 If a member fails to pay his annual subscription for two consecutive years without reasonable cause, he/she shall automatically cease to be a member. If however, at any time he/she shall give to the Executive Committee a satisfactory explanation, he/she may at the discretion of the Executive Committee, and upon payment of arrears, be re-admitted to membership without payment of any entrance fee.
- 6.4 Any Ordinary Member may at any time after payment of his/her entrance fee and first annual subscription compound by one payment for all his future subscription, and shall thereupon become a life member and be entitled to all privileges of membership for life unless he shall cease to be a member under the provision of Article IV, Section 4.6. The compound fee shall be determined from time to time by the Executive Committee and approved at a General Meeting.

6.5 Depositing and Withdrawing Money and Accounts

- a) The monies of the Society shall be deposited in **Barclays Bank Kampala Road (USS Bank Account: 6003646732)** chosen by the Executive Committee.
- b) Withdrawing money or any other financial transaction shall require any two of the following three signatories.

The President, the Treasurer and the General Secretary.

- c) All financial transactions of the Society shall be conducted in the name of the Society but the Society shall, not be liable in regard to anything done without the authority of the Society. The Executive Committee shall appoint an Auditor from outside the Executive Committee to audit the Society's accounts.
- d) The Treasurer shall present the Auditor's report together with the Treasurer's annual financial statement at the General Meeting as provided under Article V, Section 5.1 e

ARTICLE VII: ELECTIONS

- 7.1 Only paid-up Ordinary Members shall be eligible for elections to the Executive Committee.
- 7.2 Elections shall take place at the Annual General Meeting held around the end of the Society year. By-elections may be held at any other General Meeting.
- 7.3 Elections shall be by secret ballot.
- 7.4 Before any member is elected, he shall be nominated and seconded at the meeting.
- 7.5 A member who has signified his willingness in writing to the General Secretary to stand may be elected in absentia.

7.6 Each member of the Executive Committee shall hold office for the duration of two Society years and shall be eligible for re-election to the same post on the Executive Committee.

ARTICLE VIII MEETINGS

8.1 General Meeting

- a) There shall be an Annual General Meeting held within the first quarter of the Society year.
- b) A General Meeting may be held at any time on the decision of the President or the Executive Committee or on certified demand by at least 10 members of the Society.

8.2 Executive Committee Members

- a) The executive Committee shall meet at least once every three months.
- b) The President may request the Secretary to convene a special meeting of the Executive Committee at any time.

8.3 Editorial Committee Meetings

- a) The Editorial Committee shall meet at least once every three months.
- b) The Editor may convene a meeting of the Editorial Committee at any time.

8.4 Notice for Meetings

- a) The Annual General Meeting shall require a notice of at least three weeks. Other general meetings shall normally require a notice of at least one week.
- b) Executive Committee meetings shall normally require a notice of one week.
- c) Editorial Committee meetings shall normally require a notice of one week.

d) An adjourned meeting whether a General, Executive Committee or Editorial Committee Meeting shall be held on a day and at a time agreed on by that meeting.

8.5 Quorum

- a) General Meetings, including the Annual General Meeting, shall require a quorum of one quarter of the voting members.
- b) Executive Committee Meetings shall require a quorum of four members, including the president or the Vice-president.

8.6 Voting

- a) Only paid-up Ordinary Members shall be entitled to vote at any meeting of the Society on any matter.
- b) Voting by proxy shall be allowed provided written notice is sent to the Secretary to this effect.

Article IX: VOTE OF NO CONFIDENCE

9.1 A vote of no confidence may be passed in any member of the Executive Committee if he/she behaves in a manner inconsistent with the expectations of the members of the Society.

9.2 Any Ordinary Member may propose a vote of no confidence in an Executive Committee member at any time by making a written notice to that effect to the General Secretary/President/Patron. The Vote of no confidence will only be effective if it is seconded by at least five (5) Ordinary Members and accepted by two thirds of the Ordinary Members present at the next General Meeting.

9.3 Events that amount to inconsistent behaviour include but not limited to: if

- (a) the Executive Member is proven to be of unsound mind

- (b) If the Executive Committee Member is adjudged or otherwise declared bankrupt under law in force in Uganda and has not been discharged; or
- (c) If the Executive Committee Member is under a sentence of death or on a sentence of imprisonment exceeding nine months imposed by any competent court without the option of a fine.
- (d) If he/she is convicted of corruption by a competent court.

9.4 A vote of no confidence may be passed in the Executive Committee if it behaves in a manner inconsistent with the expectations of the members of the Society.

9.5 Any Ordinary Member may propose a vote of no confidence in the Executive Committee at any time by making a written notice to that effect to the Patron. The Vote of no confidence will only be effective if it is seconded by at least ten Ordinary Members and accepted by two thirds of the Ordinary Members present at the next General Meeting.

9.6 Events that amount to inconsistent behaviour include but not limited to:

- (a) if the Executive Committee is proven to be incompetent
- (c) If Executive Committee is convicted of corruption by a competent court.

ARTICLE X: INTERPRETATION OF THE CONSTITUTION

10.1 Without prejudice to the provision under Article IV Section 4.4, the President shall have the authority to interpret any provision of this constitution.

10.2 The President's interpretation of the Constitution shall be final unless challenged by any member of the Society.

10.3 In the event of the President's interpretation being challenged, the issue shall be thrown to a vote at a General Meeting. It shall require a minimum vote of two-thirds majority of members present and voting to over rule the President's interpretation. Voting in this case may be by show of hands.

ARTICLE XI: SUPREMACY AND SUSPENSION OF THE CONSTITUTION

11.1 This Constitution or any provision thereof shall be the supreme law of the Society.

11.2 If at any meeting of the Society it becomes absolutely necessary to suspend any provision of the Constitution a vote shall be called and it shall require a minimum of two-thirds majority vote of all members present and voting for the suspension to be effected.

ARTICLE XII: AMENDMENT OF THE CONSTITUTION

12.1 The Constitution can only be amended by a general assembly at a General Meeting.

12.2 Any voting member of the Society may move a motion in writing to the General Secretary and have his motion seconded by another five voting members in writing to amend any provision of the Constitution.

12.4 A General Meeting, at which an amendment of the Constitution is to be discussed, shall require at least two weeks written notice to members. Such notice shall indicate:

- i) The provision of the Constitution to be amended
- ii) The proposed amendment, and
- iii) Reasons for amending the Constitution

12.5 A motion of amendment of the Constitution shall require a minimum vote, of two-thirds majority of all members present and voting for the amendment to be adopted.

ARTICLE XIII: DISSOLUTION OF THE SOCIETY

13.1 The Society can be dissolved by a general assembly at a General Meeting.

13.2 Any voting member of the Society may move a motion in writing to the General Secretary and have his motion seconded by another ten voting members in writing. Such motion shall show cause for the proposed dissolution.

13.3 The General Meeting, at which the dissolution of the Society is to be discussed, shall require at least two weeks notice to members. Such notice shall show cause for the proposed dissolution.

13.4 A motion of dissolution of the Society shall require a minimum vote of two-thirds majority of all members present and voting for the dissolution to be effective.

13.5 In the event of the dissolution of the Society taking place the paid-up members at the General Meeting shall decide on the best way to dispose of the property of the Society.

ADOPTED AND APPROVED TODAY This 16th day of April, the Year of our Lord, Two Thousand and Five.

Signed: _____
CHAIRMAN SECRETARY